



## Broad & Gales Creek Community Association, Inc.

3010 Hwy 24, Newport, NC 28570

Phone: 252-222-3700

<http://broadandgalescreekca.org/>

Tony Bello, President  
Steve Phifer, Vice President

Sallie Salter, Secretary  
Jeff Batten, Treasurer

### Minutes of the Regular Monthly Meeting December 14, 2023

Meeting was called to order at 7:00 pm

#### Board Members Present:

Tony Bello, David Burket, Pam Fields, Dennis Gaither, Tony Matthews, Steve Phifer, Missy Rhodes, Mark Rippeth, Sallie Salter

Community Members Present: N/A

#### Adoption of Agenda: Tony Bello

1. Motion to approve the agenda.
  - a. Motion to approve by Steve Phifer
  - b. Seconded by Missy Rhodes
  - c. Motion passed.

**Secretary's Report:** Tony Bello distributed the minutes in lieu of Sallie Salter absence.

1. Minutes of the previous regular meeting were issued for approval.
2. Motion to approve the minutes.
  - a. Motion to approve by Tony Matthews
  - b. Seconded by Missy Rhodes
  - c. Motion passed.

**Treasurer's Report:** Tony Bello distributed the minutes since board office elections will take place in New Business.

1. All board bank accounts have been switched over to Truist.
  - a. Pam Fields asked why we switched banks.
  - b. Tony Bello mentioned that the officer corporate credit cards at Dogwood would require a minimum of \$100,000.00 limit and we did not want to do that.
  - c. Tony Bello confirmed that there are credit cards for President, Vice-President, Chief, Assistant Chief, Captain, and two Lieutenants. Any purchases are for Fire Department business only.
  - d. Tony Bello will send Pam Fields a copy of the Policies and Procedures that have the limits of each card that was approved.
  - e. Credit Cards will be issued to Chief at this meeting. Still waiting for one of the Lieutenant's card to arrive.
2. Last page hard to read since it was printed landscape.
3. Motion to approve the Treasurer's Report.
  - a. Motion to approve by Tony Matthews
  - b. Seconded by Missy Rhodes
  - c. Motion passed.

**Fire Department Report:** Chief Tony Matthews.

1. Engine 4 had the high-pressure fuel pump replaced but still having some issues and needs to be sent to the shop.
2. First Saturday of the month was the annual Fire Department Christmas Party that went great.
3. Last week Santa Run throughout the entire fire district. Very successful.
4. A few applications came in this month, and one new member will be up for vote at the next monthly meeting.
5. Currently working on end of year reporting to wrap things up for the year.

**Standing Committee Reports**

1. Executive Committee: Tony Bello
  - a. No Report.
2. Bylaws: No Chair
  - a. No report.
3. Building and Grounds: Steve Phifer
  - a. No report.
4. Community Services (*Community Building*): Sallie Salter
  - a. No report due to Sallie's absence.
5. Ways and Means: Missy Rhodes
  - a. No report.
6. Ad Hoc Full Time Fire Department Committee
  - a. No

**Old Business:**

1. Basketball Court Security Lights
  - a. Steve Phifer mentioned that it is still in progress.
2. Fence Repair
  - a. Steve Phifer mentioned that it is still in progress.
3. Duct Replacement for EMS side.
  - a. Elite HVAC quote for duct replacement and encapsulation foam \$4,6432.00. We are waiting on an official quote before voting.
  - b. Antonelli HVAC duct replacement and sealing to prevent moisture buildup. \$4,725.50

**New Business:**

1. Board Officer Elections
  - a. Tony Bello appointed Dusty Desteunder and Danny Moreno as Tellers.
    1. President Nominations
      - a. Tony Bello
        - i. No opposition, Tony Bello elected as President by voice count.
    2. Vice President
      - a. Steve Phifer
      - b. Mark Rippeth
        - i. Tie vote first round, secret ballot.
        - ii. Second Round, Steve Phifer elected as Vice President by secret ballot.
    3. Treasurer
      - a. Pam Fields
      - b. Missy Rhodes
        - i. Pam Fields elected as Treasurer by secret ballot.
    4. Secretary

