



Broad & Gales Creek Community Association, Inc.

3010 Hwy 24, Newport, NC 28570

Phone: 252-222-3700

<http://broadandgalescreekca.org/>

Tony Bello, President
Steve Phifer, Vice President

Sallie Salter, Secretary
Pam Fields, Treasurer

Minutes of the Regular Monthly Meeting January 11, 2024

Meeting was called to order at 7:00 pm

Board Members Present:

Tony Bello, David Burket, Pam Fields, ~~Dennis Gaither~~, Tony Matthews, Steve Phifer, Missy Rhodes, Mark Rippeth, Sallie Salter

Community Members Present: N/A

Adoption of Agenda: Tony Bello

1. Motion to approve the agenda.
 - a. Motion to approve by Steve Phifer
 - b. Seconded by Missy Rhodes
 - c. Motion passed.

Secretary's Report: Tony Bello distributed the minutes in lieu of Sallie Salter absence.

1. Minutes of the previous regular meeting were issued for approval.
2. Motion to approve the minutes.
 - a. Motion to approve by Missy Rhodes
 - b. Seconded by Pam Fields
 - c. Motion passed.

Treasurer's Report: Pam Fields distributed the minutes since board office elections will take place in New Business.

1. Pam does not have much to mention since she has just started receiving financial documentation the last few days.
 - a. Numbers are good on the financials.
 - b. Bank accounts have been reconciled.
 - c. Closing Dogwood Accounts in the next few weeks.
 - i. Points on the VISA may be utilized for purchasing.
 - d. Hard Analysis.
 - i. More next meeting after an analysis has been conducted.
 - ii. Categories to reflect our needs.
 - iii. Work with chief to streamline payroll.
 - iv. Pam has requested the insurance policies since they are coming up for renewal.
2. Motion to approve the Treasurer's Report.
 - a. Motion to approve by Steve Phifer
 - b. Seconded by Missy Rhodes
 - c. Motion passed.

Fire Department Report: Chief Tony Matthews.

1. No report.
2. Steve Phifer asked when the chief will receive the budget.
 - a. Chief said he will get it in February.
 - b. Due early March.
 - c. Fire/EMS Commission meets next week.
3. Pam Fields asked if there was any way to get it earlier so she could look at it.
 - a. Chief will send her a copy of last year's budget and the template since the only thing that changes are the figures.
4. Pam Fields asked how long it take to get approval back from the county.
 - a. Chief mentioned that the Fire/EMS commission reviews the budgets and recommends approval or amendments to county commissioners. Timeline is in their hands at that point.
 - b. Chief did mention that if the budget requires a fire tax increase, it could take longer.
5. Tony Bello asked if Engine 4 was back in service.
 - a. Chief confirmed that it was back in service.

Standing Committee Reports

1. Executive Committee: Tony Bello
 - a. Executive committee just met before this meeting and will report out next meeting after minutes have been finalized.
2. Bylaws: Dennis Gaither
 - a. Absent, No report.
3. Building and Grounds: Mark Rippeth
 - a. Minor maintenance issues have been taken care of.
 - b. Pam Fields asked Mark if he has any issues with getting supplies.
 - i. Mark responded that he does not have any issues getting supplies for maintenance and repairs.
 - c. Pam offered to help find vendors if Mark is not satisfied with the current slate of vendors we use. She has some contacts that would be willing.
4. Community Services (*Community Building*): Sallie Salter
 - a. Rentals have been slow due to Winter but should pick up in the Spring.
 - b. Sallie asked about the leak repair upstairs since it appears to be getting larger.
 - i. Steve mentioned that it was checked out, but not much can be done.
 - ii. Mark said it does leak from time to time during high winds. Tar may help around the opening.
5. Ways and Means: Missy Rhodes
 - a. She is looking forward to partnering with Pam Fields for fundraising.
 - b. Missy is planning a Woman's group business expo.
 - c. Pam Fields asked if there were ever any dances at the community building.
 - i. Sallie mentioned that there used to be dances, concerts, bingo and many other community activities.
6. Ad Hoc Full Time Fire Department Committee
 - a. No Report.
 - b. Tony Bello said that final decision will need to be made by the February meeting since the budget will be due by early March.

Old Business:

1. Basketball Court Security Lights

