



## Broad & Gales Creek Community Association, Inc.

3010 Hwy 24, Newport, NC 28570

Phone: 252-222-3700

<http://broadandgalescreekca.org/>

Tony Bello, President  
Steve Phifer, Vice President

Sallie Salter, Secretary  
Pam Fields, Treasurer

### Minutes of the Regular Monthly Meeting March 14, 2024

**Meeting was called to order at 7:00 pm**

**Board Members Present:**

Tony Bello, David Burket, Chuck Upton, Dennis Gaither, Tony Matthews, Steve Phifer, Missy Rhodes, Mark Rippeth, Sallie Salter

**Community Members Present:** N/A

**Adoption of Agenda:** Tony Bello

1. Motion to approve the agenda.
  - a. Motion to approve by Tony Matthews
  - b. Seconded by Missy Rhodes
  - c. Motion passed.

**Secretary's Report:** Sallie Salter distributed the minutes.

1. Minutes of the previous regular meeting were issued for approval.
2. Motion to approve the minutes.
  - a. Motion to approve by Tony Matthews
  - b. Seconded by Missy Rhodes
  - c. Motion passed.

**Treasurer's Report:** Tony Bello distributed the financial report.

1. No questions or comments concerning the financial report.
2. Motion to approve the Treasurer's Report.
  - a. Motion to approve by Missy Rhodes
  - b. Seconded by Tony Matthews
  - c. Motion passed.

**Fire Department Report:** Chief Tony Matthews.

1. No report.

**Standing Committee Reports**

1. Executive Committee: Tony Bello
  - a. No report.
2. Bylaws: Dennis Gaither
  - a. No report.
3. Building and Grounds: Mark Rippeth
  - a. Mark met with the inspector at the Community Building.
    - i. Number on the building needs to be installed.

- ii. The bay door will need to be replaced if used. It will need to have a lighted exit sign.
      - 1. Quotes will need to be obtained to show progress.
    - iii. Tony and Steve mentioned that if the bay door is open, there should be no issue.
    - iv. Elite has completed the HVAC duct work, and the stove has been replaced on the EMS County Side of the building.
    - v. Extinguishers have been completed for the year.
- 4. Community Services (*Community Building*): Sallie Salter
  - a. Rentals are starting to pick up.
    - i. The more exposure we have like Missy held will increase awareness and rentals.
  - b. Dennis mentioned about the outdated sign. A banner could be made to cover temporarily.
  - c. Sallie mentioned that Compassion Ministries hot meals have been delivered to elderly and shut ins.
    - i. 20 meals first of the month and 30 in December.
  - d. Donations for the pantry are needed and they are being distributed to the community.
- 5. Fundraising: Missy Rhodes
  - a. The Expo was a successful event. \$350 was raised for Compassion Ministries Community Outreach.
    - i. 15 Vendors attended.
  - b. The next expo will be at the park in Newport by the Middle School
    - i. Profits will be split between Special Olympics and Compassion Ministries.
  - c. Missy represents the association on the Carteret Chamber of Commerce, and she will advertise the community building is available for rentals.
- 6. Ad Hoc Committee for Full Time Fire Department.
  - a. Steve Phifer has recommended that the committee be tabled until more information from the county is released.
  - b. Tony Bello mentioned that it will have to go into the budget proposal this time in 2025 since the budget needs to be submitted in a few weeks.

**Old Business:**

- 1. Playground Security Lights
  - a. Steve Phifer mentioned that it is still in progress. The original person that gave the quote is no longer in business. A trench and a pole will need to be added.
  - b. He will be checking with other contractors.
- 2. Fence Repair
  - a. Steve Phifer mentioned that the fence is up, just still needs some repairs.
    - i. It will require additional help since a puller is needed to weave the fence in.
    - ii. There is a pole bracket missing.
- 3. Duct Replacement for EMS side.
  - a. This has been completed.
- 4. Landscaping Contract.
  - a. Missy presented a contract estimate from Carteret Lawn Care from Cedar Point.
    - i. \$400 per month.
    - ii. November – February property will be checked for trash and other needs since cutting will not be completed during that time.
  - b. Dennis Gaither moved to accept the contract for Carteret Lawn Care.
    - i. David Burket seconded the motion.
    - ii. Motion passed.
- 5. Social Media Admin
  - a. Missy spoke with Steve about taking over the account. She will be working on this very soon.

