



## Broad & Gales Creek Community Association, Inc.

3010 Hwy 24, Newport, NC 28570

Phone: 252-222-3700

<http://broadandgalescreekca.org/>

Tony Bello, President  
Steve Phifer, Vice President

Sallie Salter, Secretary  
Chuck Upton, Treasurer

### Minutes of the Regular Monthly Meeting May 9, 2024

**Meeting was called to order at 7:06 pm**

**Board Members Present:**

Tony Bello, David Burket, Chuck Upton, Dennis Gaither, Tony Matthews, Steve Phifer, Missy Rhodes, Mark Rippeth, Sallie Salter

**Community Members Present:** Ethan Anderson

**Adoption of Agenda:** Tony Matthews

1. Motion to approve the agenda.
  - a. Motion to approve by David Burket
  - b. Seconded by Chuck Upton
  - c. Motion passed.

**Secretary's Report:**

1. Minutes of the previous regular meeting were not issued for approval. Mix-up in delivery of minutes due to Tony Bello and Sallie Salter absence.
2. Minutes will be postponed until the next meeting.

**Treasurer's Report:** Chuck Upton distributed the financial report.

1. Last meeting, there was a question about line item 1500-C that was charged to the Fire Department. \$4,097.00 is now charged to the Community Association and \$33.25 was retained to the fire department for a piece of plywood.
2. Truist Bank signature cards have been completed.
3. Dogwood Bank will be closed. The Operations account is being charged \$42/month in fees. Chuck recommends that we close out the account and pay toward Engine 1 loan at Civic.
4. Advanced Maintenance was paid twice. Mark Rippeth paid with his credit card and Alison paid by invoice. Chief Matthews mentioned that has been taken care of.
5. Missing Receipts
  - a. Chief Matthews has the missing receipts and will have everything rectified by Monday.
6. Motion to approve the Treasurer's Report.
  - a. Motion to approve by Tony Matthews
  - b. Seconded by David Burket
  - c. Motion passed.

**Fire Department Report:** Chief Tony Matthews.

1. Last month the fire department participated in the Camp Albemarle Annual Spring Festival.
2. Fire Department Open House was held on April 27<sup>th</sup>. Small turnout but everything went well.
3. Donation letters have been sent out.

4. Workers Comp information has been sent. Still unknown if the state will be paying it or the board. Alison mentioned to him that the Fire Relief fund may be used for that. Due by the first of the month.
5. Notification Aug 26 will be another ISO inspection. This requires a lot of paperwork and preparation.
6. 5,956 District population in 2020. With the recent developments in our fire district, now we're looking at over 7,000 current residents.
7. UTV for woods and back yards, Dennis has the information on this. Fundraising can offset some of the costs but needs board approval to purchase.

### **Standing Committee Reports**

1. Executive Committee: Tony Bello absent
  - a. No report.
2. Bylaws: Dennis Gaither
  - a. No report.
3. Building and Grounds: Steve Phifer
  - a. No report.
4. Community Services (*Community Building*): Sallie Salter absent.
  - a. No report
5. Fundraising: Missy Rhodes absent.
  - a. No report

### **Old Business:**

1. Playground Security Lights at Community Building
  - a. Steve Phifer met with Mr. McGilvery. \$12-\$15 month. Approximately \$62 to have it installed. Will be installed behind the basketball goal facing the wooded area. Just enough to light the playground area. Only cost for a later upgrade would just be the monthly service. We are currently paying for 4-5 lights. Most are not in service due to vandalism. They can fix the lights, or we could vote to drop the service. Steve will call the cooperative to see what we are paying for and see what needs to be done.
  - b. Motion to install the security light by Tony Matthews.
  - c. Second by Chuck Upton.
  - d. Motion passed.
2. Fence Repair
  - a. Fence is up but not closed. Light company can get in there without the fence opening.
  - b. Steve will buy the materials to fix the fence and do the repair.

### **New Business:**

1. Carteret County Chamber of Commerce
  - a. \$150 renewal membership.
  - b. Membership since 2010.
  - c. Missy Rhodes is utilizing the chamber for fundraising.
  - d. Tony Matthews moved to pay the annual membership and split 50/50 payment with the association and fire department (dues and subscriptions).
  - e. Second by Chuck Upton.
  - f. Motion Passed.
2. Dogwood Bank.
  - a. Operations account needs to be closed according to Tony Matthews. No need to pay \$42/month fee since it is no longer used.
  - b. Funds can be used toward the UTV.
  - c. Tony Matthews moved to close the Dogwood Accounts
  - d. Second By Dennis
  - e. Motion passed.

